

AACPS Approved Online Courses

The following courses in the accompanying link have been approved by both the state and our content coordinators. These are the only online courses that AACPS Students are permitted to take for original credit. If you have any questions, please contact Patrick Malone (pmalone@aacps.org) 410-721-8353.

Anne Arundel Early College Online

The available online, dual credit courses from AACC are indicated by an (OL) next to the corresponding course number.

Deadlines Fall 2019

Enrollment deadlines are as follows for Fall Semester 2019.

- a. Students have to complete the signature forms before you submit a request form.
- b. Priority is given to Seniors with high school underclassmen and middle school students to follow..

These are the absolute final dates to enroll these groups of students in the fall.

Seniors: September 20, 2019

Underclassmen: September 20, 2019

Middle School: September 20, 2019

Deadlines Spring 2020

Enrollment deadlines are as follows for Spring semester 2020.

- a. If students have taken a semester 1 course please just submit a request form below.
- b. If this is the first class a student has taken this school year, please complete the entire registration process below including all signature forms.

These are the absolute final dates to enroll these groups of students.

Seniors: January 31, 2020

Underclassmen: February 14, 2020

Middle School: February 14, 2020

Summer Deadline 2020

The Enrollment deadline is as follows for Summer Semester 2020.

- a. The Principal Approval Signature form must be completed and signed
- b. Students have to complete the signature forms before you submit the a request form. (See Online Class Registration Section Below)
- c. Payment must be submitted prior to enrollment. The approximate costs will be between \$300-\$400 per semester of coursework depending on the vendor.

This is the absolute final date to enroll students for the summer.

June 12, 2020

Online Class Registration

All eligible students must gain prior approval from their local school. The School Counselor will assist students in registering online and must then fax or email the Academic Integrity/Ethics and Participation forms to: Office of Instructional Technology, Fax: 410-721-8369 Phone 410-721-8353.

Email: pmalone@aacps.org

COMAR: Only MSDE-approved online courses are eligible for high school credit in Maryland. Anne Arundel County Public Schools will only enroll students in online courses through the MVLO program which is sponsored by MSDE.

Students will be assigned to take the online course at the home school, during the student's regular school day.

All eligible students must gain prior approval from their local school. School officials or School Counselors, will assist students in completing the required paperwork and must then fill out the Online Enrollment Request form (see link below)

Schools will use the following guidelines to determine whether or not a student is eligible to enroll in an online course:

- The school does not offer the course.
- The student has a scheduling conflict that prevents taking a course when it is offered.
- The student has already taken and passed the HSA and needs the course for credit recovery.

Step One

- Students consult with their School Counselor to determine their online course needs.

Step Two

1. Students and parents sign the **Student Participation Agreement** and the **Academic Integrity and Ethics Agreement**. The signature pages of these forms are to be attached to the Online Enrollment Request. See document links below
2. School-based Counseling Office completes the Online Enrollment Request: Google Form online with the student and guides the student in completing all sections of the form. The Online Enrollment Request form is sent electronically upon 100% completion and registered by time and date in a registration request spreadsheet.
3. Once the name and AACPS e-mail address of the Online Support Teacher is determined; the School Counselor gives the students the form to share with their parents.

Here is the link to the Online Registration Form Please enter your "aacps.org" email address when prompted on the form. (Not your personal email account.)

The following forms must be completed and attached as PDF files while filling out the registration form above:

Academic Integrity and Ethic Form
Student Participation Form

Fax: 410-721-8369 Phone 410-222-1693 Email: pmalone@aacps.org

Step Three

- Course start dates are emailed to Online Support Teachers and School Counselor contact.
- Students and Online Support Teachers are emailed username and password information.

Withdrawing from an online course must follow the same AACPS guidelines as withdrawing from a regular course. Any student, who withdraws from an online course after five school days, or two days in summer, may be held responsible for all course tuition, textbook, and materials fees.

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